

Services
Planning

“ The Means and the Method ... ”

■ Planning - Organising for Excellence!

De Facto's project planning and control methodology enables the smooth implementation of the de Facto system, right through the process from placing an order through to 'live' running and beyond.

Project Team

One of the crucial elements in a successful implementation is the creation of the Project Team. The customer selects their team using a number of criteria. Of these, foremost is an understanding of their own business and its objectives. This knowledge could be spread throughout the team, with different team members perhaps having expertise in stock control, or accounts, for example. These team members are responsible for 'championing' the project within their own organisation.

Project Kick Off Meeting

The planning process builds on the knowledge and experience gained in the assessment phase. Part of this is the Project Kick Off Meeting, where the assigned De Facto Project Manager will work with the customer to refine the initial project plan. This will ensure that the software is installed on time and the customer is in the best possible position to take advantage of the new system, and to accrue the consequent business benefits.



The Project Team Kick Off Meeting is normally held at the customer's premises, and covers a range of areas over the course of a day.

Monitoring the Project Status

The project is constantly monitored for progress and adherence to key milestones, and there is regular interaction with the customer to provide ample opportunities to communicate and agree the current status and further actions.



“ ... for Successful Solutions ”

Key Project Stages

1 - Project Kick Off

This will involve all members of a customer selected Project Team and will highlight all the standard project issues, transfer any relevant information to the Project Team and agree the project responsibilities.

2 - Project Team Training

This consists of full training through our standard structured training courses for the nominated members of the Project Team.

3 - Configuration Workshop

The workshop enables the customer's Project Team and our Implementation Specialist to configure the parameters of the system, to match the business processes and objectives of the company, and to optimise it's performance.

4 - Business Process Test Cycle

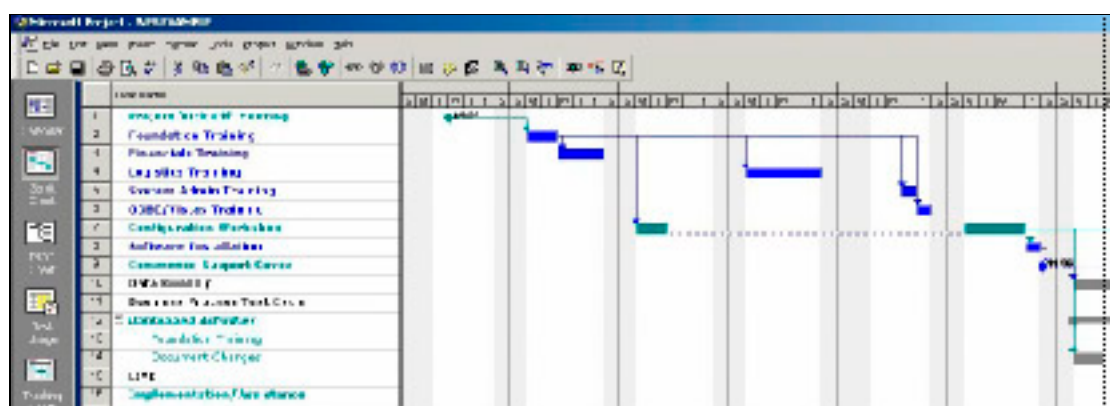
The business process test cycle enables the project team to use the configured software against a business process model, and to test all key processing areas with example representative data from their business.

5 - Migration to Live

Due to the approach outlined above, the migration to Live running merely involves a migration of scale, rather than type or status of data, removing the worries from this stage.

6 - On Going Support

With our de Facto SupportPak™ Contract, our customers can expect the highest levels of service to enable the efficient and speedy resolution of any issues arising with their system.



Project Plan and Benefits

The creation of the Project Plan enables both 'hard-side' and 'soft-side' benefits. In other words, not only are the 'hard side' of objectives and milestones set out, together with the means to attain them, but in addition, the 'soft side' of team-building and co-ordination between De Facto and client is developed. This then enables appropriate ownership of responsibilities, which is an often overlooked key to project success. At De Facto, we are aware of the factors that can hinder project success, and have built into our project methodology the means to deliver success.

Find Out More ...

Visit the De Facto website for extensive information on all aspects of our solution and learn how it could help you gain the business edge you need:

www.defactosoftware.com

Call Us Now ...

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